



SHEPPARD AFB

ENJJPT STUDENT PILOT IN-PROCESSING GUIDE

Congratulations on your selection to ENJJPT! This 55 week program will be an exciting and challenging time in your life. Student pilots at the 80 FTW are assigned to the Office of Student Training (OST) within the 80th Operations Support Squadron.

Before arrival

- Call the CINCC (940-676-5055) if you have questions prior to arriving, and be sure to call 24 hrs before arrival (call Friday if arriving on Monday).
- All students report to the office of student training in the 80th OG building (1830 H Ave, Bldg 2316, Room 120) Monday - Friday between 0800 - 1630 CST. If possible, plan on arriving between 0800 - 1000. See map below for location. You will receive the in-processing packet from the CINC upon arrival.
 - All Visiting Forces should inprocess with the CINC at least 1 week before class start date.
 - U.S. students arrive in ABUs, Visiting Forces arrive in short sleeve blues or as directed by your SNR.
 - You will not be assigned a sponsor, but the OST will assist you with any questions you may have.
- Notify the CINC if you plan to ride a motorcycle while at Sheppard AFB.
 - **You must schedule an appt with the Sq Safety Rep and OSS/CC before being permitted to ride.**
- Bring ALL of your Medical Records from ROTC/USAFA/OTS/University.
- Print copies of your orders ~10

Housing Info

- For U.S. trainees, whether accompanied or unaccompanied, you will have the option of living on or off base while a portion of the UOQs are being renovated. For Visiting Forces, plan on living in the UOQ/dorms.
- Unaccompanied U.S. officers should book a hotel room at the Sheppard Inn (940-676-2707). You have the option of living on base in Balfour Beatty housing or pursuing off base housing.
- Unaccompanied Visiting Forces do not need to book lodging and will be assigned a UOQ/dorm. Call the UOQ manager at 940 676-3648 no later than 1 week prior to arriving in order to arrange a dorm room.
- Accompanied U.S. and accompanied Visiting Forces need to book a TLF in the Sheppard Inn while housing arrangements are being made. If you intend to live on base, call Balfour Beatty (940-676-2707) to be added to the housing list once you receive orders.

Upon arrival, you will have approximately 10 business days to complete all in-processing tasks, after which you will be assigned a casual job. In order to streamline the process for new students, your in-processing has been separated into three phases based on level of urgency and the order some steps must be completed in. Aim to complete all of Phase I the day you arrive – many steps in Phases II and III require steps in Phase I to have been completed beforehand, which is why it is recommended that you arrive early during the duty day. Phase II and III can be completed at your own pace based on how long you have a rental car/truck rented, how much you need to unpack, what you wish to get done first, etc. Welcome to Sheppard, and good luck with in-processing!

Things you should know:

Euro-NATO Joint Jet Pilot Training is conducted by the 80th Flying Training Wing. Our current Wing Commander is Col Andrea Themely, and our 80th OSS Squadron Commander is Lt Col Jason Turner. Sheppard AFB is also host to the 82d Training Wing, where Airmen in Training learn about aircraft maintenance and operations.

Acronyms to know:

AIT – Airman in Training

CINCC (pronounced “sink”) – Casual Lt in charge of casualties

FTW – Flying Training Wing

IFF – Introduction to Fighter Fundamentals

MPF – Military Personnel Flight

OSS – Operations Support Squadron

OST – Office of Student Training, room in the 80th OG bldg where the CINCC desk is located

SNR – Senior National Representative

TLF – Temporary Lodging Facility

TMO – Traffic Management Office

UOQ – Unaccompanied Officers’ Quarters (aka “dorms”)



Avenue H

A Flight Snack Bar



ENJJPT Bldg #2320

AAFES Exchange
Speedbreak Snack Bar



Lockheed Martin



20th Ave

CSS Bldg #2322

STUDENT
PARKING

19th Ave

Avenue J

Aero Phys #2333

19th Ave

Avenue J

SIM Bldg

OG / OST / CINC #2316

19th Ave

Avenue H

Avenue J

Google

17th Ave

Avenue K

